

J. Michael Coleman Scholarship Application Procedures



Scholarship

The scholarship is awarded annually to a young or emerging professional working in commercial real estate to attend BOMA International's Annual Conference and Expo. The scholarship covers registration plus \$500 USD to be used toward other costs (travel, hotel etc.).

Eligibility

Only young and emerging professionals are eligible. A young or emerging professional is defined as a BOMA member under 35 years of age, working full-time in commercial real estate whose responsibilities include managing or operating commercial properties and who has five (5) years or less experience in the industry. BOMA membership may be at the local level.

Application Procedures

Please submit the following in pdf format to BOMA International no later than May 1. Please combine all documents into one (1) pdf.

1. Cover letter no more than two (2) pages that includes your full name and contact information and the following information:
 - a. Why are you interested in the scholarship?
 - b. Brief description of your career goals.
 - c. What you hope to learn and/or participate in at the BOMA Conference and Expo, and how it will impact your work/career.
2. Letter of recommendation from your employer no longer than one (1) page confirming that you meet the definition of a young and emerging professional (see eligibility above) and explaining why you are being recommended for the scholarship.
3. Letter of recommendation from your local association no longer than one (1) page confirming that you are a BOMA member and explaining why you are being recommended for the scholarship.
4. Your resume, including education and work history.

The pdf packet should be emailed (preferred) to ecox@boma.org or mailed to: Coleman Scholarship, Attn: Erica Smedley Cox, BOMA Foundation, 1101 15th Street, NW, Suite 800, Washington, DC 20005.

All applications must be received no later than May 1, 2021.

Other Requirements

Scholarship winners will be provided with a complimentary conference registration but are responsible for making their own hotel and travel arrangements. Winners are required to attend the entire conference (typically Sunday, Monday, and Tuesday), provide feedback to conference organizers on the experience, and share a testimonial that can be used to promote future conferences.

Questions? Contact Erica Smedley Cox, Director, Conference Programs, BOMA International, 202-326-6315 or ecox@boma.org